

Ford Homes Historic District Board Meeting

Meeting Minutes

Date of Meeting Thursday, April 7, 2005
Present: Mike Assenmacher, Teresa Klimkiewicz, Amy Jelso, Dan Alford, Carter Brown
Absent: Amy Jelso, Leon Bergeron
Next Meeting: Thursday, May 5, 2005, 7:30p (tentative)

Meeting began at 7:35p

I. Announcements

No announcements made.

II. Discussion / Action Items (as highlighted)

Dan Alford provided a summary of the treasury status – currently \$2,700 in checking and \$3,393 in savings. Mike Assenmacher suggested that a treasurer's report be submitted to the board for approval before distributing it at the District meetings. All agreed. New procedure will begin with Fall 2005 meeting.

Teresa Klimkiewicz reported on behalf of the Building Committee. Two plans have recently been received. One is an addition that may require a committee meeting. Mike will notified when the committee meeting will be held.

Erika Morrison has taken over the sign rentals from the Czarnecki family. Erika gave up her Gregory Street Captain position to fill this position. Erika may also refurbish the signs for the District. **Teresa will post the vacant Street Captain position in the newsletter.**

Dan advised that he has not received any money from Scott Smith from FHHD tent rentals for the past two seasons. Mike advised that we had a volunteer to take over from Scott, but they backed out. **Mike to obtain tents from Scott, and will handle the tent rentals until a new volunteer can be found. Teresa will post this vacancy to the newsletter also. Mike will announce both vacancies at the upcoming District meeting.**

Teresa advised that Kathy Neveu provided a list of new neighbors for the newsletter. Jenny Neill advised that there were new neighbors on Gregory. **Jenny to provide Teresa with the names of the new neighbors for the newsletter before Monday, April 11, 2005.**

Ruth Assenmacher, FHHD Merchandise chairperson, reported that she's received quotes from a printing company for mugs and Henley-style shirts. The color blue was the favorite of those who completed the District survey, and will be used for the mugs and shirts. The Board approved purchase of mugs and shirts (minimum order of each), and also approved purchase (minimum order) of sticky-notes bearing the FHHD logo. Mike advised that a quote has been obtained for new District house plaques, and another quote will be obtained. Only 6 homeowners are interested in the plaques at present. Mike advised that the set-up fee is approximately \$166, and the cost of each plaque is approximately \$130 for amounts under 10. **Mike will email**

Board members additional information once the other quote is received. Purchasing printed note cards was also discussed. Teresa offered to contact local printers to get pricing.

All present reviewed and approved newsletter for publication.

Mike advised that the District website name registration and network domain were up for renewal. The Board approved website renewal for \$400 for 2 years, and domain renewal for \$20 per year for 5 years.

Mike advised that a \$600 donation from the Kiwanis of Dearborn was received. The donation is to be used to replace the Park Street Park benches that are damaged. Mike stated that he spoke with Kathy Jennings who offered to look for a supplier of composite or resin park benches. Mike states that the District must either engrave a bench or secure a plaque to a bench that was purchased with the Kiwanis funds. Mike will contact Kathy to discuss the outcome of her research. Teresa offered to contact the City of Dearborn to get the name of the supplier of the metal benches now placed along Michigan Avenue.

Mike announced that the Edison Street Sale has been planned for June 4, 2005. Mike and Teresa announced that they will not be available to work at the event. Teresa will prepare sign up sheets to distribute at the District Meeting for volunteers. Dan suggested that the volunteers are phoned a day or two before the event as a reminder that they offered to help. All agreed. Volunteers will be needed to work the tent throughout the day. Dan advised that he will handle the "tear down" at the end of the day. Mike will contact Kathy Jennings to see if any local businesses that she contacted during the Home Tour will donate prizes for the Edison Street Sale. Teresa will handle merchandising if Ruth is not available that day. Dan asked if raffle tickets are to be sold at this year's sale. All agreed that it was a good fundraiser and approved the sale of tickets. Mike will check the supply of paper goods for the baked goods sale.

The next District Meeting will be held on Thursday, April 21st at 7:30p at the First Baptist Church. Teresa has secured permission from the church to use the multi-purpose room in the basement for the meeting location. A canned goods drive will be run again, and door prizes will be awarded. Gifts will include a Kroger gift card, a District Cat's Meow collectible, and other FHHD merchandise. Coffee and cookies will be served. Mike announced that three spaces were up for election – Mike, Teresa, and Amy. Mike and Teresa agreed to run again. Mike will contact Amy to see if she wants to run again. Mike suggested that, should he be re-elected President, a meeting is tentatively scheduled for Thursday, May 5th at 7:30p at Mike's house to set up the 2005 – 2006 District calendar of events and to tie up any loose ends. All agreed that a speaker should be lined up for the fall District meeting. A suggestion was made that Dave Norwood of the city's Building Department be asked to come and speak. Tabled to the tentative May meeting.

Mike announced that Spring Planting Day and Park Clean Up will take place on Saturday, May 21st. Teresa will prepare a sign-up sheet to be distributed at the District meeting. Mike advised that Liz Malone has once again offered to purchase flowers for planting. Mike will rototill the flowerbeds prior to the planting day. Mike further stated that the Park Street Park is in bad need of cleaning. Dan suggested that, if enough volunteers show up, teams split up and some plant the medians while some clean the park. Teresa will contact Josh Clark to see if he again wants to mow

the park this year. If Josh steps down, Mike will announce this vacancy at the District meeting. Mike announced that bushes on the Military Street medians need to be replaced. Landscaping will be evaluated and replaced as needed on Planting Day by the crew present at that time.

Mike will prepare and distribute the District meeting agenda about 1 week before the meeting to board members.

The next FHHD Officers Meeting is tentatively scheduled for Thursday, May 5, 2005 at 7:30p, and will be held at Mike's house.

No other new business. Meeting adjourned at 8:45p.

Minutes submitted April 8, 2005

Prepared by Teresa Klimkiewicz, FHHD Secretary (2003-2005)